

Which tile should I select to book AlexHealth training

The Purpose of this guide

The purpose of this document is to advise which tile should be selected to be able to book your AlexHealth (AH) training session.

Steps to find course

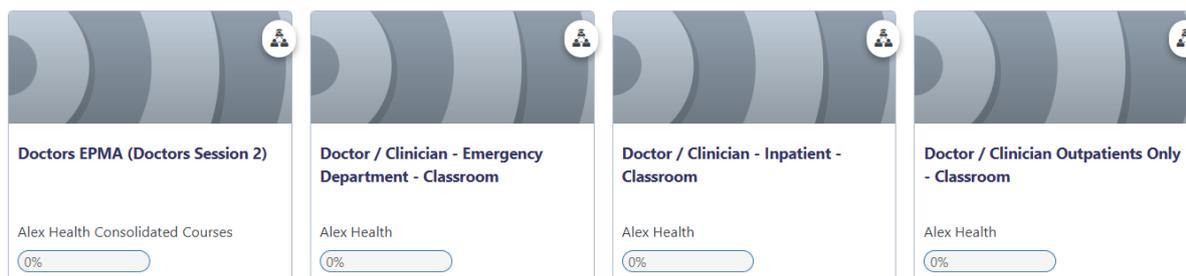
Log into TiMS with your username and password

Select **Find learning**

Using the **search box** on the right of the screen type in the AH training session you want to book ie **Doctor** then select the appropriate tile which looks like the examples below:

Search Doctor for:

Doctor Inpatients, Doctor Outpatients, EPMA or Doctor ED



Search Nurse for:

Nurse Inpatient

ED/SDEC Nurse

Nurse -Theatre Recovery



Search HCA for:

HCA ED/SDEC, HCA Inpatient, Nurse/HCA Outpatient and Nurse HCA / Day Stay



Which tile should I select to book AlexHealth training

Search [AHP](#) for:

AHP Inpatient and AHP Outpatient



Search [View Only](#) for:

View only



Search [Maternity](#) for:

Maternity Sessions 1,2 and 3 and triage



Search [Midwife](#) for:

Community Midwife

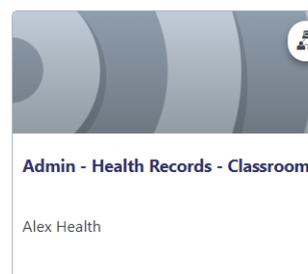


Search [Admin](#) for:

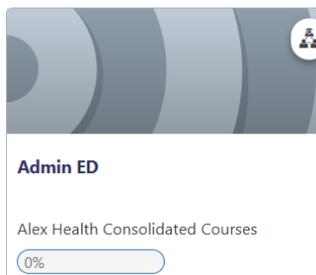
Admin OP Booking/Referrals



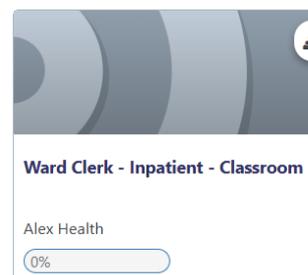
Admin Health Records (HIM Tracking)



Admin ED



Ward Clerk



Which tile should I select to book AlexHealth training

Search Phlebotomist for:

Phlebotomy Inpatients and Outpatients



Search Pharmacist for:

Pharmacist and Pharmacist Assistant



Note:

Can not find my course on TiMS:

Firstly, check the course syllabus for the course required. ([Alex Health training :: The Princess Alexandra NHS Trust Extranet](#))

If you cannot find a course or find a future session, email paht.ittraining@nhs.net with details.