



The Princess Alexandra Hospital Charity



The Princess Alexandra
Hospital
NHS Trust



The Princess Alexandra Hospital Charity Annual Report 2021 – 2022



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

Welcome

As committee chair of The Princess Alexandra Hospital Charity, I am delighted to present our Annual Report 2021-22.

Our charity exists to support our patients, visitors and people. We are reliant on voluntary support for our work, so I begin by saying a huge thank you to all those who have made donations or given their time to support us over the past year.

Together this has raised a total of **£373,000**.

As we continue to live through an extended period of economic uncertainty, I would like to say once again how truly grateful we are for the continued support of our local community, who continue to amaze us with their selfless dedication to our charity.

I would also like to extend a big thank you to my fellow Trustees who have supported the charity over the past year.

Our work is only possible due to our supporters, donors and local people. I hope that this report highlights the impact of the work we do, and, if you would like to get involved, please see pages 11-12 for details of the many ways we could benefit from your help.

Together, we can achieve so much more.

Thank you

John Keddle

Chair, charitable funds committee
Non-executive director



The Princess Alexandra Hospital Charity

A message from Gary Taylor, head of charity

It is a huge privilege to head up this wonderful charity, which supports the patients, visitors and people at The Princess Alexandra Hospital NHS Trust (PAHT).

It has been amazing to see the great work the charity makes possible across PAHT, as a result of the support and kindness of our local community. However, I see before me an array of exciting opportunities to grow the charity and ultimately support our much-loved hospital in so many more ways.

In the year ahead, we will be launching our first spring appeal across the local community, installing a number of 'tap-to-donate' machines at the hospital and supporting a range of local fundraisers, in particular our three participants in the 2022 TCS London Marathon.

I look forward to working with my colleagues, our donors, and the local community now and in the months and years to come as I look to ensure our charity does the very best it can for The Princess Alexandra Hospital Trust and all of those who depend upon us.

(Gary joined as head of charity in January 2022).



Highlights from the year

This year (2021-22) the charity has received the support of many members of the local community; our patients and their friends and relatives in raising funds. They each express their desire to say thank you for the care and compassion they have experienced or witnessed. This recognition is the outcome of the caring approach of our people in both the clinical care they provide and the support from other teams based at the hospital.

Thanks to the commitment of our people and the huge energy and effort from everyone involved in fundraising for **The Princess Alexandra Hospital Charity** we continue to be humbled by the difference that their shared hard work makes. We are delighted to share just some of the highlights from the year.

Harlow Council

Dementia care at PAHT was selected as one of Harlow Council's chosen charities of the year for 2021-22, raising an amazing £7,000.

Councillor Clive Souter, chair of Harlow Council, said: "The dementia care team at Princess Alexandra carry out extremely valuable work in improving the quality of life for people living with dementia."

Pictured right, left to right: Gary Taylor, head of charity, Caroline Ashton-Gough, dementia specialist nurse, and Jayne Moscow, compassionate care/Namaste voluntary services coordinator.



Butterfly Hub

PAHT is lucky to count among its people a number of very supportive volunteers who, between them, give many thousands of hours of their time to support our clinical teams and patients. The need for volunteers has led, over time, to the introduction of volunteer roles for dedicated support. One of these roles is that of the Butterfly Volunteers. Started at the Princess Alexandra Hospital, the Butterfly Volunteers give their time to sit with patients as they reach the last days of their life.

This specialist support is heralded by both patients and their families for the difference they make at a very difficult and sad time for many. In support of these volunteers, a bid was made to NHS Charities Together for funds in 2020-21 to create a space for both the Butterfly Volunteers and PAHT to rest and use to catch-up with other volunteers. Known as the Butterfly Hub, the space will be fully opened in 2022.

Alex Lounge

PAHT used to run a monthly lottery through people's pay that staff could join. The numbers of those taking part had dwindled and the decision was made to close the lottery and ask our people to vote for how they wanted the outstanding funds (around £12,000) used. The overwhelming choice was for a new area for staff to use when they had their breaks.

During the height of COVID-19, the charity received a significant amount of donations and the decision was made to use some of this to complete the funds needed to build a new lounge area (pictured, right).

The new space opened in March 2022 and has been so well received and so well used.

“The space is lovely and open, well-lit and comfortable. We are very limited with space to relax up on the wards...I think both clinical and non-clinical staff will be coming and using it at different points of the day.”

Carmelo Zimba, team lead occupational therapist



Sam Snelling takes on a challenge for NICU

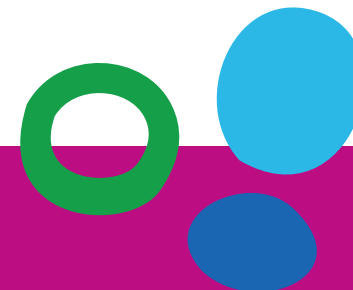
Sam Snelling, 39, from North Weald (pictured, right), challenged himself this January (2022) by undertaking the Winter Fan Dance - a 24-kilometre trek over the Pen y Fan, the highest mountain in the Brecon Beacons, all while carrying a 35lb rucksack. Sam completed the difficult trek in six hours and 27 minutes, raising over £1,250 for our NICU (Neonatal Intensive Care Unit).

Sam said: “My son, Ralph, was born at PAHT in May 2011, and before I was even able to hold him, he was taken away and rushed to the NICU where he was immediately put in an incubator.

“Ralph had swallowed meconium, his lungs had collapsed, his kidneys failed, he had blood poisoning, and he stopped breathing for over six minutes. Ralph spent the next six days in NICU, receiving around the clock care and undergoing various treatments and procedures. It was three days before me or my wife were able to hold him.

“Ralph went on to make a full recovery and was finally allowed home thanks to the excellent care and attention of the medical team in the NICU. He has had a few ups and downs with his health since then, but he has grown up to be a very happy boy.

“There is no doubt that the quick response and dedication Ralph received in NICU saved his life. The nurses and doctors were first class; they provided reassurance throughout Ralph’s stay in hospital, keeping my wife, Nina, and I fully informed and making us feel as comfortable as possible during this difficult time.”



Martin Zelley's bicycle aid generosity

Martin Zelley, from Bishop's Stortford, raised an amazing £17,646.33 through the pandemic by fixing bicycles free of charge, but recommending donations were made to support The Princess Alexandra Hospital Charity. Of the total he raised, £10,000 was allocated towards the Alex Lounge, with £7,616 funding a range of items for the midwifery team – including five Baby Lifeline homebirth bags and trollies; six Huntleigh waterproof SonicAids and one Entonox infection control carry bag.

Graham Norcott supports the Williams Day Unit

Graham Norcott, 63, from Harlow, (pictured, right, centre, with left, Louise Edwards, head of nursing for cancer/lead nurse and right, Debs Stone, chemotherapy sister) held a black-tie event to raise money for the Williams Day Unit at the Novotel in Stansted on 26 March 2022.

More than 120 guests were treated to a three-course meal, live music from local singers, an Adele tribute act, and a magician who kept guests entertained. Graham raised over £8,500 through this event for the Williams Day Unit team, who diagnose, treat and support people with cancer.

Graham, a committed supporter of the Princess Alexandra Hospital Charity, has held annual fundraising events since 2012, raising more than £58,000 in total.

This was the first event for over a year, after a pause due to COVID-19 restrictions.



The Tanner Family's golf day twins thank you

A generous couple from Harlow have gone above and beyond to fundraise for the Neonatal Intensive Care Unit (NICU).

The NICU team, who provide intensive, high dependency and specialist care for sick newborn babies, cared for Sam and Lizzie Tanner's two-year-old twins, Olivia and Sophia.

In thanks for their care, Sam and Lizzie, organised a golfing event which gave people the chance to play at the acclaimed West Essex Golf Club, raising over £8,000 for The Princess Alexandra Hospital Charity.

Activities during the fundraiser included a full round of golf, a raffle to win exciting prizes, a 'sign the tenner' game, and a 'beat the pro' game where people could compete against a professional golfer. All prizes were kindly donated by friends, family, and local businesses.

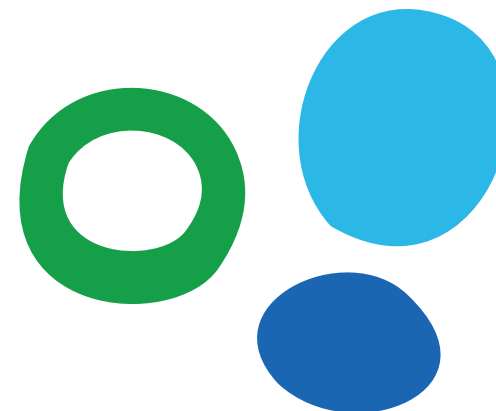
Sam said: "We decided to organise a fundraiser for the NICU because of the incredible care that we received both during Lizzie's pregnancy with our twins, and when they were born prematurely.

"We were diagnosed with twin to twin transfusion, which is a rare condition that occurs during a twin pregnancy when blood moves from one to the other while in the womb, when Lizzie was 15 weeks pregnant. We were treated at other hospitals and this was thankfully successful, and we were then again under the care of the NICU staff at PAHT, who we saw every two days.

"Our twins were born at 32 weeks, two weeks after Lizzie's waters broke. Olivia weighed just 3lb 5oz, and Sophia was just 2lb 6oz.

"The care we received was incredible at such a challenging time, and the only way we felt we could really show our appreciation was by raising money for the unit."

(Photo: The Tanner family presenting a cheque for £8,000 to Minoute Amey, sister, third from right, and Husnara Begum, matron, second from right, from the NICU team).



Breast Unit fund

The Breast Unit team are humbled by the donations sent from supporters to the Breast Unit fund in a year that has seen just as many challenges as 2020-2021.

The money raised for the Breast Unit fund is used to fund research nurses for clinical trials and the provision of Fabulous and Beautiful, Moving On and exercise programmes which help to support patients during their breast cancer treatment and recovery. Sadly, these programmes are still on hold to patients due to ongoing COVID-19 restrictions and the vulnerability of patients especially during their cancer treatment pathways. We have been working on different ways that we can provide these programmes and be beneficial in a safe face-to-face environment without relying on computer technology.

One of our breast care nurses and our family history nurse have attended training courses regarding cognitive behavioural therapy and menopause and from this training have put together a six week programme, which they will be offering to our Breast Unit patients shortly in 2022-23.

During the period 2021 – 2022:

The Royal Berkshire Charity Shooting Event was postponed from 15 May 2020 to 9 October 2020. The event finally took place on 1 October 2021.

The charity shooting event began with excited chatter over breakfast rolls, tea and coffee. Many of our supporters had not seen each other for some time and the joy to finally meet up face-to-face was evident. After a warm welcome and safety briefing from our hosts, our teams went up into the valley for their morning's shooting. Once the guests had finished shooting the ten various challenging stands our guests enjoyed a champagne reception followed by a three course meal. Heart-warming speeches preceded the live and silent auctions and many of our guests were generous in supporting the charity. **The event raised £93,926.**

Pictured above, the participants lining up in front of one of the targets.



The Royal Parks Half Marathon

Postponed from 11 October 2020 to 11 April 2021 and finally took place on 10 October 2021.

After months of training and fundraising, on Sunday 10 October 2021, 50 supporters of the Breast Unit took to the streets and Royal Parks of London to run the Royal Parks Half Marathon.

Our runners made their way to the Start Village in Green Park for registration and warm up and they crossed the start line in five different waves and ran straight onto the Mall. The support around the course from all charities, families and friends was outstanding and the views as our runners ran through Hyde Park, Green Park, St James Park and Kensington Gardens were stunning. With live music and supporters lining the route, the atmosphere made the run a great experience.

At the Finish Village our runners were presented with their medals and a T-shirt. They then made their way to the charity marquee where they were presented with a goody bag full of donated products, drinks and snacks and information about the charity. **The event raised £26,361.**

Photo: Sarah Needham (PAHT) and Ashraf Patel.

We are pleased that our supporters also began to hold their own events once again to raise money for the Breast Unit fund.



How to support our charity

There are so many ways you can get involved to support The Princess Alexandra Hospital Charity:

Follow us on social media

Our social media channels are a good way to keep in touch with news about the charity and the difference being made by the funds raised by our donors and supporters.



ThePrincessAlexandraHospitalsCharity



@PAHCharity

One-off donations

One-off donations can be made in a number of ways:

- ✓ Cheques should be made payable to The Princess Alexandra Hospital Charity and posted to: The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA
- ✓ Online donations can be made by visiting our website at www.pah.nhs.uk/charity and clicking on the **Donate** button, or by scanning the QR code, right.
- ✓ Telephone donations can be made by calling our team on **01279 973990**
- ✓ Cash and cheques can also be **delivered to the Cashier's Office** (lower ground floor opposite The Sanctuary) at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX



Challenge Events

Would you like to take part in a marathon, abseil, or sky-dive? If you would, please contact the charity team on **01279 973990** to discuss our upcoming events. Also keep an eye-out on our social media channels where we will advertise opportunities.

Volunteering

Do you have some spare time free and would like to help make a real difference to our charity? We are always on the look-out for event and in-office volunteers. Please call us today on **01279 973990** to discuss.

Local business

Do you or someone you know run or work at a local business and are looking for your next charity to support? We have a range of opportunities to support us from simply hosting a collection in your shop through to event sponsorship packages.

Schools, groups, and clubs

Are you part of a local group looking for an amazing local charity to support? We would love to work with you for the benefit of The Princess Alexandra Hospital Charity.

In-memory

We gratefully accept donations in-memory of loved ones and have good relationships with local funeral providers. If you would like to discuss in more detail, please do call a member of our team on **01279 973990** or speak directly with your funeral provider.

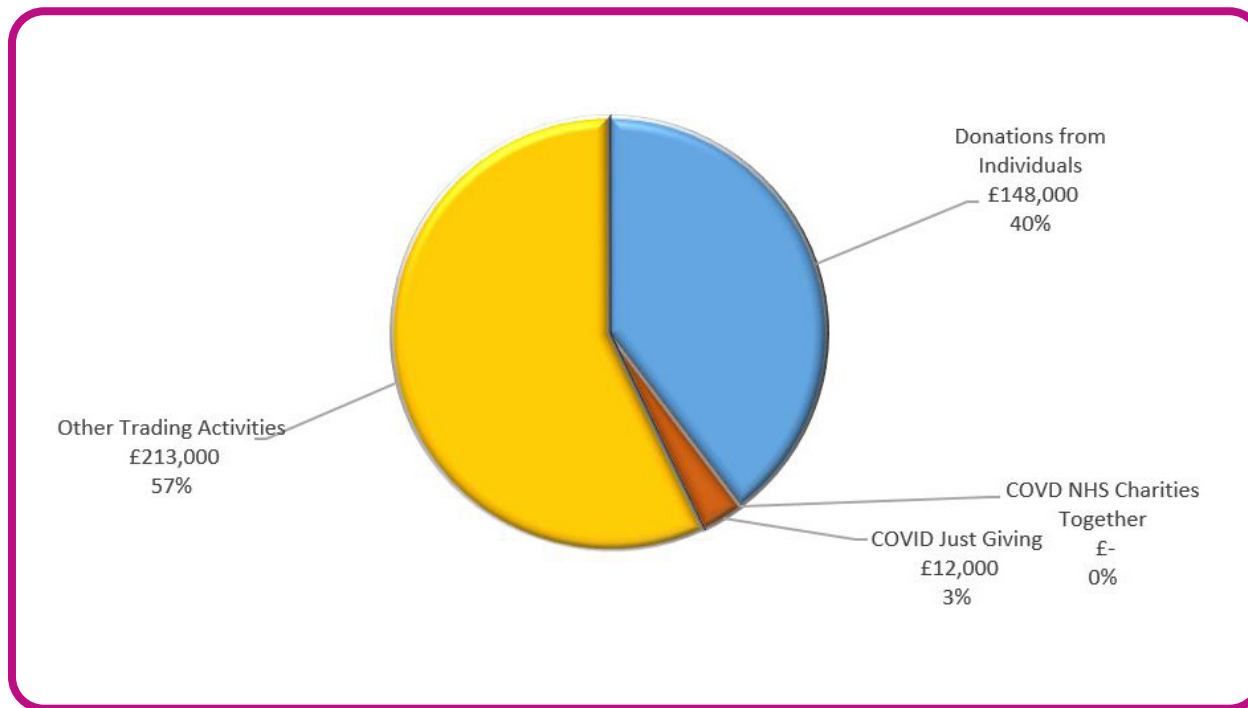
Legacies

Did you know you can choose to leave a gift in your will to a charity of your choice? You can choose to donate as little as 1% of your estate, leaving 99% for your loved ones or other causes.

Donations received

The charity received income for the year totaling **£373,000**, a decrease of £31,000 compared to 2020-21, which can be attributed to reduced activity.

This income is comprised of donations and legacies, other income from fundraising activities, dividends, and interest, of which the largest elements related to fundraising activities and donations from individuals. There were fundraising events during 2021-22 totalling **£213,000** (in 2020-21 fundraising income totalled (£81,000)).

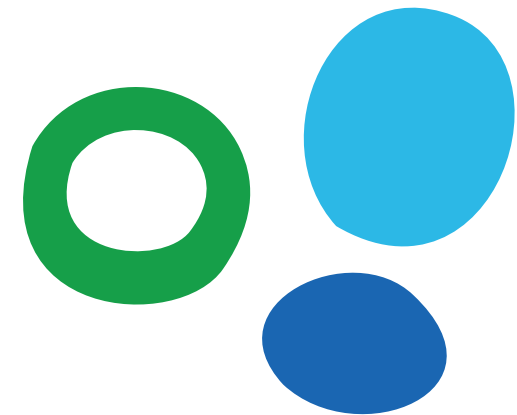
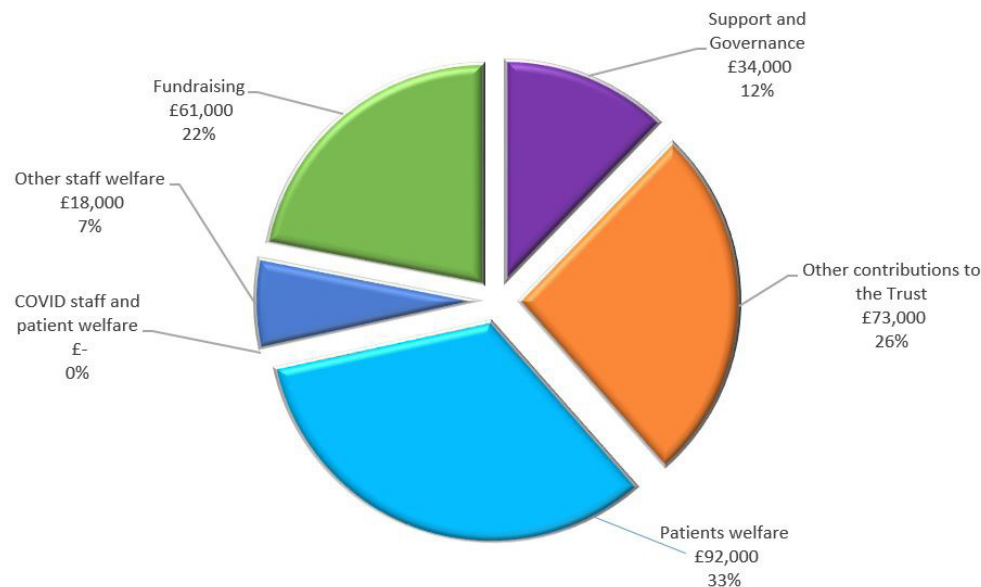


How we spent our funds

During the year, the charity provided support in many forms, including education and training for staff and the supply of medical equipment for patient treatment. In total, resources expended were **£278,000**. This is a slight increase from the previous year (£272,000 in 2020-21), and can be attributed to the reduced activity across the charity, especially in relation to grants from NHS Charities Together.

The charity has spent **£61,000** on fundraising activities that generated **£373,000** of income (£64,000 on fundraising that generated £404,000 of income in 2020-21).

The majority of the contributions to PAHT were in relation to Breast Unit fundraising events. Donations from individuals were **£148,000 (40%)**, COVID JustGiving **£12,000 (3%)**, and other trading activities **£213,000 (57%)**.



Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

Currently, the most significant risks identified are:

- reputational damage leading to a sudden and dramatic fall in donations
- reputational and income risk on fundraising events of which the charity is not aware

The charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The charitable funds committee, on a quarterly basis, monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows PAHT's standing financial instructions.

Our future plans

In 2022-23, following the appointment of the new head of charity in January 2022, the charity will focus on the following areas:

- ✓ The creation of a new strategy, focusing on the development of existing fundraising activities and the inclusion of new opportunities
- ✓ Providing proactive support to raise the profile of the charity
- ✓ Ensuring the charity is widely publicised to increase awareness of our work both across PAHT and throughout the local community
- ✓ Improving the infrastructure of the charity, specifically working with finance colleagues to ensure the charity can operate efficiently and effectively
- ✓ Working with fund-holders across the Trust to ensure funds are spent in line with donor wishes, in good time and in an impactful and measurable way

We are incredibly grateful for the support that we receive from our donors and our local community, without which our work would not be possible.

About us

Trust deed

The Princess Alexandra Hospital NHS Trust Charitable Fund, was formed under a trust deed on 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we have further improved the provision of high-quality patient care and a high standard of patient experience through the use of funds to support areas not covered or fully supported by central NHS funds. The charity also supports the health and wellbeing of PAHT people.

The PAHT board confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The PAHT board hold the charitable fund, and use the income where applicable for any charitable purpose or purposes relating to the NHS. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. This means that the charity will spend the cash in accordance with the donor's wishes, but retains the right to use discretionally. Unless raised for a specific object, charitable funds should be spent within a three-year period and should not be built up for future years.

The PAHT board has established a charitable funds committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.



Charitable funds committee

The charitable funds committee is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. A non-executive director chairs the committee.

Members

John Keddie
Associate non-executive director and chairman

Tom Burton
Finance director

Helen Glenister
Non-executive director

Michael Meredith
Director of strategy and estates

Anne Wafula-Strike
Associate non-executive director

Laura Warren
Associate director of communications

Ogechi Emeadi
**Director of people, organisational development
and communications**

Samuel Owusu-Ansah
Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA

Bankers
Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN

RBS

280 Bishopsgate
London
EX2M 4RB

Auditors

KPMG LLP
8th Floor East
15 Canada Square
London
E14 5GL



Behind the scenes

Trustee arrangements

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2020 to 31 March 2021 were as follows:

Chair

Steve Clarke, chair (to 01.07.21)

Helen Glenister, interim chair (from 02.07.21 to 13.09.21)

Hattie Llewelyn-Davies, chair (from 13.09.21)

Non-executive directors

Helen Glenister, non-executive director and vice-chair

George Wood, senior independent director

Pam Court, non-executive director (to 31.12.21)

John Hogan, non-executive director (to 18.07.22)

Helen Howe, non-executive director

John Keddle, associate non-executive director

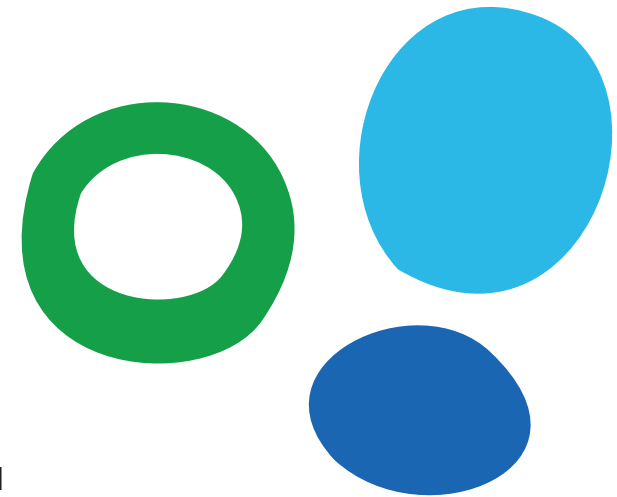
Darrel Arjoon, NExT NED (to 03.06.21)

Darshana Bawa, NExT NED (to 31.01.22), associate non-executive director (from 01.02.22), and non-executive director (from 10.08.22)

Anne Wafula-Strike, associate non-executive director

Colin McCready, non-executive director (from 01.02.22)

Elizabeth Baker, associate non-executive director (from 01.02.22)



Executive directors

Lance McCarthy, chief executive

Sharon McNally, director of nursing, midwifery and allied health professionals and deputy chief executive

Stephanie Lawton, chief operating officer

Dr Fay Gilder, medical director

Saba Sadiq, finance director (until 02.05.22)

Tom Burton, finance director (from 30.05.22)

James McLeish, director of quality improvement

Michael Meredith, director of strategy and estates

Ogechi Emeadi, director of people, organisational development and communications

Phil Holland, chief information officer

Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 29 - 42 have been compiled from, and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on 25th January 2023, and signed on their behalf by:

John Keddle

Chair, charitable funds committee
Non-executive director



Tom Burton

Finance director



Thank you for your support...



The Princess Alexandra Hospital Charity

The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park, London Road, Harlow, Essex, CM17 9NA

01279 44 44 55



ThePrincessAlexandraHospitalsCharity



@PAHCharity

Registered charity number: 1054745

The Princess Alexandra Hospital Charity

Annual accounts for the year ended 31 March 2022



Independent auditor's report to the Trustee of Princess Alexandra Hospital NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Princess Alexandra Hospital NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud ("fraud risks") we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of trustee, other management and inspection of policy documentation as to the Charity's high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Funds Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. Professional standards require us to make a rebuttable presumption that the fraud risk from revenue recognition is a significant risk and we did not rebut this risk.

We did not identify any additional fraud risks.

We performed procedures including identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those posted to unusual accounts, unusual cash account combinations, journals posted with

no description, unbalanced journal, journals with specific description, journals posted on the weekend, last five journals posted in the year and material post year end journals.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustee and other management (as required by auditing standards), and discussed with the trustee and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Charity is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related charities legislation), and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustee and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit. We have nothing to report in these respects.

Other matter - prior period financial statements

We note that the prior period financial statements were not audited. Consequently ISAs (UK) require the auditor to state that the corresponding figures contained within these financial statements are unaudited. Our opinion is not modified in respect of this matter.

Trustee's responsibilities

As explained more fully in their statement set out on page 20, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square, Canary Wharf, London, E14 5GL

30 January 2023

Our accounts

Statement of financial activities for the year ended 31 March 2022

	Note	2021/22	2021/22	2021/22	2020/21
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations and Legacies	3	0	160	160	323
Other income	4	0	213	213	81
Total Income		0	373	373	404
Expenditure on					
Raising funds	5	(1)	(60)	(61)	(64)
Charitable activities	6				
- Contributions to the Trust		0	(107)	(107)	(82)
- Patient welfare and amenities		(60)	(32)	(92)	(56)
- Staff welfare and amenities		0	(18)	(18)	(70)
Total expenditure		(61)	(217)	(278)	(272)
Net income/(expenditure)		(61)	156	95	132
Net movement on funds		(61)	156	95	132
Reconciliation of funds					
Fund balances brought forward at 1 April		(98)	(676)	(774)	(642)
Fund balances carried forward at 31 March		(37)	(832)	(869)	(774)

All gains and losses recognised in the year are included in the statement of financial activities.

Balance sheet as at 31 March 2022

	Note	2021/22	2021/22	2021/22	2020/21
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Current assets					
Cash and cash equivalents	12	98	933	1,031	863
Total current assets		98	933	1,031	863
Liabilities					
Creditors falling due within one year	13	(61)	(101)	(162)	(89)
Net current assets		37	832	869	774
Total net assets		37	832	869	774
Funds of the Charity					
Restricted		37	0	37	98
Unrestricted		0	832	832	676
Total Funds		37	832	869	774

The notes at page 32 to 34 forms part of these accounts.

Approved and authorised for issue by the trustees on 25th January 2023 and signed on their behalf.



John Keddle
Chair of charitable funds
committee
Date:



Tom Burton
Finance director
Date:

Statement of cashflows for the year ended 31 March 2022

	Note	2021/22	2020/21
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		95	132

Adjustments for:

Decrease in debtors		0	82
(Decrease)/Increase in creditors	13	73	(93)
Net cash used in operating activities		168	121
Change in cash and cash equivalents in the reporting period		168	121
Cash and cash equivalents at 1 April 2021		863	742
Cash and cash equivalents at 31 March 2022	12	1,031	863

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- **Entitlement:** control over the rights or other access to the economic benefit has passed to the charity
- **Probable:** it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity
- **Measurement:** the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has

been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 8.

1.5. Realised gains and losses

There are no realised gains or losses in 2021-22 (nil in 2020-21).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no debtors at the end of the financial year.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2021-22 (nil in 2020-21).



2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling party and the trust board of the charity are the directors of the trust, as detailed in pages 19-20 of the Annual Report and Accounts.

Details of The Princess Alexandra Hospital NHS Trust are:

	2021/22		2020/21	
	Turnover	Adjusted Financial Performance	Turnover	Adjusted Financial Performance
	£000	£000	£000	£000
Nature of business				
Provision of healthcare	355,856	1,110	315,122	1,816

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £191,000 as detailed in note 7 of these accounts. Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries. The trust board received no remuneration or reimbursement of expenses from the charitable fund during 2021-22 (nil in 2020-21).

Details of income

3. Income from donations and legacies

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	0	150	150	323
Legacies	0	10	10	0
Total	0	160	160	323

4. Income from other trading activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2020-21.

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	0	0	0	1
Covid Campaign	0	0	0	52
Breast Unit Fundraising Teamevents	0	213	213	28
Total	0	213	213	81

Analysis of charitable expenditure before allocation of support and governance costs

5. Expenditure on raising funds

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	1	1	2	19
Long Live Liver Appeal	0	1	1	1
Covid Campaign	0	3	3	1
Improving Cancer Services	0	2	2	1
Breast Unit Fundraising Team events	0	53	53	42
Total	1	60	61	64

6. Charitable expenditure

All charitable expenditure is classified as grant funded activities.

	2021/22	2021/22	2021/22	2020/21
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Contributions to the Trust	83	25	108	82
Patient welfare and amenities	91	0	91	56
Staff welfare and amenities	18	0	18	70
Total	192	25	217	208

7. Analysis of grants

		2021/22	2021/22	2020/21
		Number of Grants paid	Total	Total
			£000	£000
The Princess Alexandra Hospital NHS Trust		1	181	187
		1	181	187

There were no grants made payable to individuals during 2021-22 (nil in 2020-21). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 6.



Analysis and allocation of support and governance costs

8. Allocation of support costs and overheads

	2021/22	2021/22	2021/22	2020/21
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	10	14	24	15
Other - bank charges	0	0	0	1
Governance fee				
Independent Examination fee	0	0	0	5
External audit fee	4	6	10	0
Fundraising Regulator levy charge	0	0	0	1
Total support and governance costs	14	20	34	22

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

9. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

10. Analysis of staff costs

The charity employed one staff towards the end of the financial year.

11. Independent examiner's remuneration

The external audit fee (independent examiner's remuneration in 2020/21) of £9,600 inclusive of VAT (2020-21 £4,800) related solely to the independent audit with no other additional work.

Cash and cash equivalents

	Total 2021-22	Total 2020-21
	£000	£000
Cash held as short term investments and deposits	880	832
Cash at bank and in hand	151	31
Total	1,031	863

12. Analysis of cash and cash equivalents



Analysis of creditors

13. Analysis of liabilities

	Balance 31 March 2022 £000	Balance 31 March 2021 £000
Creditors due within 1 year		
Trade creditors and Accruals	131	71
Creditors (host Trust)	31	18
Total creditors	162	89

Analysis of funds

14. Analysis of unrestricted and restricted fund movements

	Balance 1 April 2021	Income	Expenditure	Balance 31 March 2022
	£000	£000	£000	£000
Restricted funds				
Princess Alexandra Hospital	98	0	(61)	37
Total	98	0	(61)	37
Unrestricted funds				
Herts & Essex Hospital	0	0	0	0
Princess Alexandra Hospital	563	115	(78)	600
St Margaret's Hospital	113	258	(139)	232
Total	676	373	(217)	832
Total Funds	774	373	(278)	869

15. Funding commitments

As at 31 March 2022 the trustees had not made commitments other than those shown as creditors, note 15.